Enrollment in the Colleges Reaches All Time High

According to Tom Condon BSBA '74, Data Processing Coordinator for the University, enrollment for the Spring Session in all segments of the College of Liberal Arts and Sciences and the College of Business Administration is at a record high. Total enrollment this session is 4,250 compared with the Spring 1974 total 4,001. This is an increase of 249 students over last years figures. The breakdown is as follows:

**DAY DIVISION**

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<tbody>
<tr>
<td>Liberal Arts</td>
<td>1275</td>
</tr>
<tr>
<td>Business Admin</td>
<td>725</td>
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<tr>
<td>Public Admin</td>
<td>28</td>
</tr>
<tr>
<td><strong>Total Day</strong></td>
<td><strong>2028</strong></td>
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**EVENING DIVISION**

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<tbody>
<tr>
<td>Liberal Arts</td>
<td>894</td>
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<tr>
<td>Business Admin</td>
<td>1101</td>
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<tr>
<td>Public Admin</td>
<td>104</td>
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<td><strong>Total Evening</strong></td>
<td><strong>2099</strong></td>
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**EXTENSION OFFERINGS**

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<tbody>
<tr>
<td>Western Electric</td>
<td>69</td>
</tr>
<tr>
<td>Swampscott</td>
<td>16</td>
</tr>
<tr>
<td>Flexible Campus Program</td>
<td>30</td>
</tr>
<tr>
<td>Emerson College</td>
<td>8</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>4250</strong></td>
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</table>

For those of you who are not familiar with the extension course list in this breakdown, a brief description is in order. At Western Electric, Suffolk offers extension courses toward the MBA degree and BSBA degree, a new branch at Swampscott offers the MPA degree; the Flexible Campus Program offers high school students an opportunity to take college level courses at Suffolk; the Emerson College Program is a cross enrollment program whereby students at Emerson can take courses at Suffolk and vice versa.

If you are interested in attending any of the extension courses noted above, please contact the Admissions Office at Suffolk University, Beacon Hill, Boston, MA 02114.

A Reminder

Don't forget to sign up for the Alumni trip to the Orient. Dates are May 14 through May 22. The price is $499 per person, double occupancy (plus 15% tax and service). For details, contact Frank Sablone BSBA '70, EDM '71 at 1K Hampshire Drive, Nashua, N.H. 03060.

Law alumni who have not sent information to the Law Placement Job Bank are reminded that their cooperation is necessary for its success. Please send your name and address (business and home) to Law Placement, Suffolk University, Beacon Hill, Boston, MA 02114.

The College of Business Administration is sponsoring an Executive Seminar series during March and April. The first program, entitled "Cash Management Seminar," will be held March 19-21. The panel of banking officials will include James F. Lordan, vice president of the State Street Bank and Trust Co., Roy A. Kelley, vice president of cash management for the First National Bank of Boston, and William B. Redfern, cash management officer for the National Shawmut Bank. For information concerning this and other seminars, contact the College of Business Administration.
John E. Powers, JD '68, Clerk of the Supreme Judicial Court for Suffolk County and former President of the Massachusetts Senate accepts an Alumni Fellow Award given in recognition of his history of public service. Powers served 26 years as a member of the Massachusetts Legislature. He was elected to the State Senate and was the first full-time Democratic President of the Senate in the state’s history. In 1962 he was chosen by President John F. Kennedy to become Democratic National Committeeman for Massachusetts.

Mary Ann Gilleece, JD '72, Chairperson for the Law School Homecoming speaks with Ira G. Biggar, JD '72, and Nancy Biggar.

Dr. John H. Carmichael, BSBA '57 is presented with an Alumni Fellows Award (right). Dr. Carmichael is President of Westmoreland County Community College in Pennsylvania. A member of the board of Directors of the Association for Educational Communications and Technology, Carmichael is completing a term as president of the National Association of Management Educators and is president-elect of the Community College Association of Instruction and Technology.

Dr. Maston A. Nelson, Jr., BS '53, received the Alumni Fellows Award for his outstanding work in the field of Dental Medicine. Dr. Nelson is a diplomat of the American Board of Oral Pathology, a fellow of the American Academy of Oral Pathology, a charter member of the American Association for Cancer Education and former President of the Pittsburgh section of the International Association for Dental Research. Dr. Nelson is currently Professor in Endodontics and acting chairman of the Department of Oral Pathology at Meharry Medical College.

Dean Malcolm M. Donahue accepts an Alumni Fellow Award from President Fulham on behalf of his father the Honorable Frank J. Donahue, JD '21. This award was presented in recognition of the major role Judge Donahue has played in Suffolk’s development. Retired senior jurist of the Massachusetts Superior Court, Judge Donahue served for 40 years on the bench before retiring in 1972.
P.L. 93-383 and What It Means To You

by Dr. Don Levitan, Director
Center for State Management
Suffolk University

Public Law 93-383, the Housing and Community Development Act of 1974 took effect on January 1, 1975. In this article, the Act is succinctly described with analysis confined to the first three titles: those which portend to most effect Massachusetts communities.

The Act introduces a major revision of previous housing and urban development legislation and programs. The legislation consists of a potpourri of eight titles implying a confused "waffling" on the part of the federal government: for in the community development portion, the thrust is to transfer decision making back to the locally elected municipal officials, while in the housing portions, HUD reserves the right to overrule these officials. HUD is also prompting in housing more "open market" operations and less federal involvement.

TITLE I - COMMUNITY DEVELOPMENT. Seven categorical grant programs have been consolidated into a single functional grant. These programs are: Historic Preservation, Model Cities Supplemental grants, Neighborhood Facilities, Open Space and Urban Beautification, Public Facility Loans, Urban Renewal including Neighborhood Development and Rehabilitation Loans, and Water and Sewer Grants.

The federal share is now 100%; the previously required local match no longer exists. The allocated funds may be used for the local share of other federal programs if the community is denied funds or if no federal funds are available. Further, 20% of the community's total allocation may be used for selected non-specified community development activities, such as social services, if said programs are consistent with the intent of the development aspect of the proposed "plan."

Funds will be distributed on a Formula and Hold Harmless basis. The basis of the Formula rubric is an 80% distribution of funds to communities within metropolitan areas (SMSA), and 20% to those in non-metropolitan areas. Formula components for allocation to communities within each classification are based on population, poverty weighted twice, and extent of overcrowding of housing. Consequently, the larger urban communities will be "favored" because of the construction of this formula.

Hold Harmless: In order to insure program continuity within those communities which have prior and/or ongoing program experience, each will be "guaranteed" sufficient funds, based on previous aggregate program levels, to maintain and complete said program activities. The entitlements will be phased in a manner which allows for yearly program continuity as well as program completion. Each community in Massachusetts which meets these criteria (as 36 do), must submit a yearly application although they may opt for either one of the distribution concepts. Communities without prior program experience must vie with each other for the remaining SMSA or non-SMSA formula funds.

Thus the 36 communities (30 cities and 6 towns) in the Commonwealth which have both designations should check potential entitlements under either concept and then select the one which seems most promising. These communities have already indicated their concern with the limited amount of funds to complete ongoing programs, several of them will be seeking additional funds from the discretionary account.

Discretionary Funds: The difference between the total funds coming into the state and the funds allocated for entitlement communities are termed discretionary. Competition for these funds is contained between communities within the same SMSA. But, all communities within the SMSA may apply for these funds - that is, entitlement as well as non-entitlement municipalities. The law also allows for the state and possibly counties to seek these funds! The application process and requirements are exactly the same for a discretionary grant as they are for a formula or hold-harmless applicant. A separate application, however, must be filed by all communities for these funds, regardless if they are a hold-harmless or discretionary community.

The total discretionary fund is quite frugal in total dollars as well as by SMSA: the six year total for the state is less than half a billion dollars; discretionary funds are less than one hundred million! Lastly, because this act only authorizes funds, it is anticipated that if the appropriation is made in a lesser amount, the entitlement communities would be served first, with their full entitlement share, the remainder becoming the new discretionary fund.

To further exacerbate the situation, several communities are planning to contest their non-entitlement designations. If they are successful, we may look forward to a definite adjustment, downward, of state-wide discretionary funds.

Regardless if a community has a Formula or Hold-Harmless base, an application must be made yearly containing:

... a three year plan;
... a description of the community development activities to be undertaken;
... a consideration (self) of environmental factors;
... a housing assistance plan including a survey of housing within the municipality.

Program elements may include clearance, acquisition, rehabilitation, code enforcement, construction of housing and/or public facilities. The priority stress is placed on those activities which will benefit low and moderate income families (by providing suitable housing), environment and/or economic (employment) opportunities. However, each community is given the latitude of using 10% of their total allocation for non-priority items.

Of paramount significance is that a citizen participation component is mandatory! A minimum of two public

(continued pg. 4)
P. L. 93-383 (cont. from pg. 3)

hearings must be held! Each applicant must indicate outreach to the citizenry and their resultant input within the application process. However, this input is advisory only! The municipal legislative body must approve the "plan and thus the application before its submission by the municipal executive."

Also included in this title is a modest fund for communities who join together to solve housing problems, new communities, territories and protectors, and research endeavors in community development matters.

TITLE II - ASSISTED HOUSING.
This title details a major revision of federal public housing programs. Section 12, Leased Housing, has been revamped as Section 8 herein, and becomes the major vehicle to provide housing for low income families. A greater range of rent subsidization is allowed. The concept may be termed "share the risk," for it is hoped that with more private owners involved, the alarming foreclosure rate will be decreased. The stress is rather clear . . . Section 8 must first be utilized prior to the exploration of Section 236 (Title III). What we will be experiencing is not so much an increase in "new" units as a stabilization (and possibly a modest increase) of units.

Although local housing authorities may receive the delegation to contract with present or prospective owners, HUD reserves the option of delegating this authority to a municipal agency or directly assuming this responsibility. Special emphasis has been placed on housing for the elderly both in dollars and by the move for establishing design standards.

TITLE III - MORTGAGE CREDIT ASSISTANCE: Section 235 (Ownership) and Section 236 (Rental) programs are strengthened and extended through FY '76 with sizeable increases in mortgage limits. Under certain conditions, local approval may be pre-empted by HUD.

If a community submits an application under Title I, any housing proposed as part of the plan or any subsequently planned Title II and/or III housing should be consonant with the approved Title I housing assistance plan. If not, the community is inviting HUD's intervention! For those who are not submitting a community development application, as well as those who are unsuccessful in the Title I quest, it is suggested that no forestall possible federal intervention as well as to guide housing growth patterns within their boundaries, a Title I Housing Assistance Plan should be prepared and submitted to HUD for their approval. This plan should reflect regional and state housing proposals. Once approved, the likelihood of HUD intervention is diminished.

Under Titles II and III, there is an increase in the dollars allocated for housing. As with Title I, these two titles will have intense competition for precious few dollars.

TITLE IV - COMPREHENSIVE PLANNING: The planning provisions of the 1954 Act have been expanded and oriented specifically to planning matters. It is assumed that all communities who receive community development funds must have a comprehensive plan or have one underway. Strengthened housing and land use elements must be included in the plan and application. However, the President has, recently, attempted to withhold some of these funds this fiscal year.

TITLE V - RURAL HOUSING: The programs of the Farmers Home Administration are now applicable to communities up to 20,000 not located within a SMSA. Rehab loans have been increased to $5,000 and now include (specifically) rural dwellings rather than being restricted to any Farm dwelling. This title also allows the agriculture department to contract with non-profit entities for the development and administration of technical assistance programs aimed at aiding needy low income persons in benefiting from federal, state and local rural housing programs. The definition of rural housing has now been broadened to include mobile homes. (See also Title VI). Lastly, the mutual self-help, site loans and subsidization programs have been broadened and expanded.

TITLE VI - MOBILE HOME CONSTRUCTION AND SAFETY STANDARDS: HUD will, in consultation with the Consumer Product Safety Commission and consistent with state laws and local ordinances, establish construction and safety standards for mobile home manufacturing. It is anticipated, however, it will take several years for regulations to be established.

TITLE VII - CONSUMER HOME MORTGAGE ASSISTANCE: This title encourages greater participation by Federal Home Loan Bank Boards and federally chartered savings and loan agencies in state mortgage finance agencies and in conventionally financed housing.

TITLE VIII - MISCELLANEOUS: This title contains a wide variety of items; of paramount significance is the prohibition of housing discrimination on the basis of sex. The mortgagor must only consider the individual's income male and/or female. This means that a woman, married or single, will finally be acknowledged as an economic entity rather than merely a dependent.

The Revenue Sharing concept, both general and special, was trumpeted as allowing for greater local decision-making, less federal guidelines and more dollars. General Revenue Sharing has delivered little and as has been seen here, Community Development Special Revenue Sharing to some communities is a paradox, to others a Trojan horse and to most in Massachusetts, an empty cup.

SUFFOLK UNIVERSITY NEWS
January/February, 1975
Volume 3, Number 3
published by
The Office of Alumni Affairs
Suffolk University
Beacon Hill, Boston 02114
1953
Jerry DiGeronimo, JD, has been appointed to the Natick Advisory Board of the Community National Bank.

1955
Richard Leahy, JD, is chairman of the Board of Selectmen in Norwell.

1956
William Fitzgerald, JD, is the president of Meeting House Hill Cooperative Bank.
Rep. John Joseph Moakley, JD, was named to the Rules Committee.

1958
James Barry, Jr., JD, has been named as Gov. Meldrim Thomson’s legal counsel in Concord, N.H.
Mark Berson, JD, has joined the law firm of Levy, Winer, & Hodos in Greenfield.
Charles B. Butman, JD, is associated with the law firm of Graham, Hodge, Swan and Larson in Florida.
James T. Dangora, JD, has been selected to appear in Who’s Who as one of the outstanding citizens of Massachusetts for 1973-74.
David E. Guthro, JD, was elected vice chairman of the School Board in Melrose.

1969
Bruce Barry, Jr., JD, has opened a law office in Hartford, Conn.
George Joovelegian, JD, has been named to handle district court prosecutions in Rhode Island.

1970
John Grant, BA '64, JD, has been named an assistant district attorney under Middlesex County District Attorney John Droney.

1971
Joseph C. Broderick, JD, has been appointed to the Finance Committee in the town of Avon.
Richard J. DeAngelis, JD, is associated with the law firm of Belmonte and Faiman in Framingham.
William J. Lyons, JD, is presently serving as Town Prosecutor for West Springfield.
Harley M. Sacks, JD, has joined the firm of Morse & Morse, Attorneys in Northampton.

1972
John I. Fitzgerald, JD, is associated with Mavros & Fitzgerald, Lynn.
John Larsen, JD, is an attorney in Vineyard Haven.
Philip D. O’Connell, Jr., JD, is a district court prosecutor in the office of District Attorney William T. Buckley and maintains law offices in Worcester and Auburn.
Carlton Purcell, JD, has been appointed Director of Purchasing at Beth Israel Hospital.
Steven A. Whitkin, JD, is associated with the law firm of Kraft and Hall of Chelsea.

1973
James A. Braga, JD, is presently serving as captain with the Judge Advocate General Corp. of the U.S. Army.
Garen Bresnick, JD, has been appointed executive vice president of the Home Builders Association of Massachusetts.
Coleman Coyne, Jr., JD, has been named to District Attorney Thomas E. Delahanty’s staff in Maine.

1974
R. Edward Beard, MBA, JD, has opened law offices in Millis.
John L. Bonee, III, JD, has joined the law firm of Kenyon, Bonee and Greenspan in Connecticut.
Edmund J. Brown, JD, is a law clerk for a Cambridge law firm.
Stephen B. DiPace, JD, is associated with Atty. John G. LeMay in offices in Fitchburg.
Norman M. Clarke, JD, was named a County Commissioner in Greenfield.
Peter T. Johnson, JD, is a resident attorney for Keydata Corp. in Watertown.
Stephen Kaufman, JD, is employed with Boston Mutual in the Manager-Group Contracts and Compliance Division.
Thomas A. Kenefick, JD, has joined the law firm of Egan, Flanagan, and Egan.
Vincent R. Luise, JD, will open an office for the practice of law in Lynn.
Mary Mahoney, JD, is currently employed by General Foods Corporation in the labor law area.
Bob Parady, JD, is serving as a law clerk for James McMahon, Jr. in Buzzards Bay.
Anthony F. Penski, JD, has opened a law office in Gardner.

Ronald Wayland, JD, is a member of the board of directors of the New England Broadcasting Assoc. and served as its president this past year.

The College of Arts and Sciences

1948
Philipe Wye, AB, is the first principal of the new Tantasqua Regional High School in Sturbridge.

1949
Albert A. Ross, BA, has been elected vice president of the New Hampshire Association of Realtors.

1954
Charles J. Laubenstein, BSJ, was appointed to the Massachusetts Bicentennial Commission by Governor Sargent and has in conjunction with that appointment begun the re-creation of the 5th regiment of foot.

1959
Judson R. Merrill, MAEd, has been named principal of the Red Oak School in Merrimac.

1961
John Lordan, BSBA, has just been appointed as a member of the Financial Management Standards Board of the Federal Government Accountants Association.

1962
James J. Tarte, BSGS, has been appointed to the faculty of Wentworth Institute in Boston.

1964
Joyce Bethoney, BS, is a teacher in Weymouth.

1965
Francis D. Monterosso, BSGS, is the chief fiscal officer with the Board of Cooperative Educational Services in Colonie, N.Y.

1966
Annette A. Autiello, BS, was recently appointed principal of the Donaghue School in Haverhill.

Mark Pearlmutter, BA, has matriculated in a doctoral program at Boston College.

Elmer A. Snell, BS, has been appointed as assistant principal at Walpole High School.

1969
H. Colby Hillman, BA, is head of the Colby Insurance Company.

Michael J. Walsh, Jr., BA, is employed by the U.S. Post Office.

1970
Franklin J. Toncic, BS, has been promoted to Staff Assistant for the Personnel and Training Department at Eastern Gas and Fuel Associates in Boston.

1971
Nancy A. Bek, BA, has been appointed Dean of Students at Anna Maria College in Paxton.

William P. Grimes, AB, is a swimming professional at Wightman Tennis Center in Weston and swim coach of the Newton South High School.

John D. Sheehy, BA, is employed as a teacher at Kane Junior High in Lawrence.

Linda C. Sobel, BS, is a customer service representative of the Boston Kelly Services office and has just completed the company’s Sales and Service Training Course.

1972
David A. Bailey, BS, is teaching in the Amesbury Public School System.

1973
Karen M. Brooks, BA, is employed at Newton-Wellesley Hospital as a medical technologist.

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1974
Myra Fournier, MAEd, is a counselor in the Burlington School System.

Jean M. Governor, BS, is a child care worker at the Laboure Center in South Boston.

Stephen A. Karon, BS '70, EDM, is presently an assistant chairman for education with the Maryland Academy of Sciences in Baltimore.

Richard Lalime, AB, has been included in the 1974 edition of “Who's Who in American Colleges.”

The College of Business Administration

1950
Victor F. Zuchero, BSBA, was named by Gov. Sargent to be clerk of the Chelsea District Court.
1958
Walter DeTour, BSBA, has been named sales promotion manager for Bausch & Lomb ophthalmic laboratories.

1961
Edward V. Dolbeare, BSBA, has been named coordinator of the opportunities Industrialization Center's Public Safety Aide Program.

1962
John F. Martin, MBA, is manager of industrial engineering for Bostitch Co.

1965
Peter J. Markou, Jr., BSBA '64, MBA, has been chosen as an outstanding Educator of America for 1974.
Donald M. Shanbar, BSBA, is a buyer for William Underwood Co. in Watertown.

1968
Nelson D. Blinn, BSBA, has successfully completed the Uniform Public Accountant examination. He was selected as an audit trainee by the United States Defense Contract Audit Agency.
Kenneth M. Hadge, BSBA '67, MBA, is self-employed in Hadge Carpet Co., in Westwood.
John D. Jovan, BSBA, has been appointed assistant manager of the northeast region for the Optical Products Division.
Dennis J. Serpone, MBA, is currently president of Sub 'n' Pub Restaurants and North Country Realty Management.

1969
Andrew A. Gala, Jr., BSBA, is administrative coordinator for the Milford Board of Selectmen.
William P. Goreham, BSBA, is employed as an auditor in the Defense Contract Audit agency of the federal government.
John W. Konevich, Jr., MBA, has been appointed an instructor at Essex Agricultural & Technical Institute.

1970
Paul F. Boschar, BSBA, has been appointed administrative assistant to Warren R. Tyler, treasurer of Davis Carpet Distributors of North Reading.
Blair R. Kanbar, BSBA '68, MBA, has been appointed Purchasing Director by the Analogic Corp.
Theodore R. Wroblewski, MBA, is district salesman manager in Ohio for Dunkin Donuts.

1971
Robert G. Arcand, BSBA, is employed by Converse Rubber Company in Wilmington.
Richard J. Loughlin, Jr., MBA, is a realtor, affiliated with Fred T. Boyd Associates in Concord.
Francis J. O'Brien, MBA, is a financial analyst with the Kendall Company.
Albert J. Post, MBA, is employed by Eastern Color printing in Avon.
William J. Neville, BSBA, is currently employed by the Commercial Union Assurance Co., in Boston.
Douglas L. Richards, MBA, is currently employed as a cost accountant for Digital Equipment Corp. in Maynard.
Patrick J. Shanahan, Jr., BSBA, has been elected executive vice president of the First Bank & Trust Co. in Providence, R.I.
William R. Wilkinson, BSBA, is employed as manager of Gilchrist's in Dorchester.

1972
Robert A. DiCenso, MBA, has been named New England real estate representative for the Consumer Value Stores.
Eugene H. Harding, MBA, was elected president of the Suffolk University MBA Alumni Club.
John R. Keegan, BSBA, has been named senior technician in group pension policyholder services for the New England Mutual Life Insurance Co.

1973
Theodore L. Anderson, MBA, is manager of administrative services for Melco, a division of Melville Shoe Co.
James C. Bailey, BSBA, is an account executive at Semline, Inc., Braintree.
Joseph C. Curtis, MBA, is employed as a tennis and golf sales representative for Wilson Sporting Goods in Liverpool, N.Y.
Paul J. Farrenkott, BSBA '72, MBA, has been appointed an instructor at the Bunker Hill Community College.
James R. Gambardella, MBA, is presently a reading instructor and track coach at Bryant College.
John J. Lawler, MBA, is a tax accountant for the Nashua Corp. in Nashua, New Hampshire.
David G. Shaub, MBA, has been promoted to senior technical sales representative in the chemical intermediates department of Exxon Chemical USA.
Edward P. Szymanowski, MBA, is employed at Honeywell Co. in Needham.

1974
Mario A. Berlinghieri, BSBA '72, MBA, is employed by the First National Bank of Boston.
Francis M. Cammarata, BSBA '71, MAEd, is a teacher in the Hyde Park High School.
Spencer J. Gordon, BSBA, is presently employed by the Popular Meat Company of Medford.
Gerard F. Luby, Jr., MBA, is employed as an electronic data systems engineer.
Gary J. Misiaszek, BSBA, is territorial sales manager for the American Optical Company.
James Saulnier, MBA, is the chief accountant at Saint Margaret's Hospital in Dorchester.

Louis P. Minicucci, MBA, will be executive director of the North Andover Housing Authority.
Seymour Schneider Prize 1973-1974

To the student or graduate of Suffolk Law School who, in the opinion of the prize committee, has made an outstanding and original contribution in the area of the administration of Criminal Justice, either as a member of the bar who has devoted substantial time to effectuate improvements in the Criminal Justice system, or as a student who has expended substantial effort in terms of scholarly research and writing in the area of the administration of Criminal Justice. The award will consist of $100 which will be presented to the recipient during the spring of 1975.

Eligible: Students and alumni of Suffolk University Law School.

Nominations: Nominations should be made in writing (not to exceed three pages — additional documentation such as newspaper articles and samples of research efforts may be attached).

Nominations should be sent to:
Professor Bernard M. Ortwein
Charles River Plaza Suite 504
Suffolk University Law School
Beacon Hill
Boston, Massachusetts 02114

Nominations must be submitted by March 15, 1975.

Committee
Arthur T. Vanwart, II (J.D. 1970)
James Morris, Esq.
Professor Catherine T. Judge (JD '57, LLM '60),
Professor Bernard M. Ortwein

Alumni Career Services

The college Placement Office has three distinct operations and responsibilities classified by type of employers. Educational placement aids candidates seeking opportunities in educational institutions. Government placement deals with governmental employers in all areas of government — federal, state and local. Business placement serves the private enterprise sector. A registrant can enroll in each category.

The services of the Placement Office are available to alumni in their pursuit of career opportunities. The economic recession and the depressed state of the employment market are causing recruiters to look to the Placement Office when seeking experienced personnel. Since the first of the year over 800 notices of job opportunities have been forwarded to more than 300 members of the alumni.

The Placement Office, with the cooperation of the Manpower Utilization Committee of the Alumni Association, is presently formulating plans to conduct an alumni career symposium. Topics covered will include the job market, resume preparation, the job interview and organization of a job campaign.

Alumni interested in attending the symposium, updating their placement file, or registering with the Placement Office should execute the form below and return it to: Director, Placement for the Colleges, Suffolk University, Beacon Hill, Boston, MA 02114.

Alumni Career Symposium

Name M ____________________________ Last __________ First __________ Middle __________ Maiden Name __________

Address
(Permanent) __________________________ Number-Street __________________________ City __________________________ State __________________________ Zip __________________________ Telephone __________________________

(check program and division attended)

Undergraduate Program __________________________ Graduate Program __________________________ Division __________________________ Degree/s __________________________ Date/s Rec’d __________________________

I am interested in attending the Alumni Career Symposium. _________

The Alumni Office expects to have an Alumni Directory completed by April, 1975. The following information will be included:

Name __________________________
Class year and degree __________________________
Place of business __________________________
Home address __________________________

Of course, we do not have all this information on each alumnus, however, when we do have the data, it will be printed.

If for any reason you do not want your name included in the directory, please contact the Alumni Office prior to February 28, 1975, so that we can remove your name from the directory. All requests for this action should be in writing and addressed to the Alumni Office, Suffolk University, Beacon Hill, Boston, MA 02114.